

PART 4 - EVALUATION CRITERIA AND SUBMISSION REQUIREMENTS

1. General

- (a) Tenderers must include all the documents required in the submission requirements when submitting their Tender Proposal. **CLC Ltd reserves the right to disqualify proposals that do not meet the submission requirements.**
- (b) Tenderers must first satisfy the Critical Evaluation Criteria before their tender proposals will be considered.

2. Critical Evaluation Criteria

Non-compliance with the critical criteria will preclude the Tender from further evaluation by the Employer.

(a) Debarment Status

The Tenderer shall not be suspended or debarred (including appealing case) by the Standing Committee on Debarment, c/o Ministry of Finance, from participating in public-sector projects.

- (b) Attendance at the compulsory tender briefing and site showround.

3. Other Evaluation Criteria

Tenderers who have complied with the Critical Evaluation Criteria shall be evaluated using the Quality-Price Assessment. Quality Criteria and Price are then summed up to give a Combined Score during tender evaluation. The Tenderer with the highest combined score will usually be awarded the contract. The Quality Criteria and Tender Price shall make up 50% and 50% of the Combined Score respectively.

(a) Quality Criteria

i) Relevant Track Records

The Tenderer shall submit relevant track records/experience of the project manager and other key personnel to demonstrate their familiarity with the requirements and execution of reinstatement work. The key personnel deployed for the works are expected to have at least three (3) years of experience in construction field.

- ii) Tenderers shall be assessed according to the following Quality Criteria as shown in Table 1.

Table 1: Tender Evaluation Criteria for Quality (Non-Price)

No.	Quality (non-price) Criteria	Maximum Points
A	Key Personnel Track Record & Experience	20
	<ul style="list-style-type: none">CV of Project Manager with at least 3 years' experience in construction field	
	<ul style="list-style-type: none">CVs of other key personnel with at least 3 years' experience in construction field	
B	Company Track Record & Experience	10
	<ul style="list-style-type: none">List of similar reinstatement projects in the last 3 years	
	<ul style="list-style-type: none">Award, certificate and testimonial, if any	
C	Implementation Proposal	20
	<ul style="list-style-type: none">Proposed manpower/ resources allocation to complete the project within the stipulated timeline as stated in para 10 of Part 3 – Requirement Specifications	
	<ul style="list-style-type: none">Proposed detailed schedule/ timeline for the project including noisy/ odour emitting/ hot works.	
	<ul style="list-style-type: none">Proposed control process to ensure its workers/ sub-contractors/ vendors do not access other parts of The URA Centre.	
	Total Quality Score	50

(b) Weighted Price Score Computation

The weighted Price Score, $P_{(\text{total weightage})}$ is computed as follows:

$$P_{(\text{total weightage})} = \text{Price Weightage (50\%)} \times (\text{Lowest Tender Price/Tenderer's Price})$$

(c) Combined Score

The Combined Score of a Tender will be the sum of his Weighted Quality Score and Weighted Price Score:

$$\text{Combined Score} = P_{(\text{total weightage})} + Q$$

The tenderer with the highest combined score will usually be awarded the Tender.

4. Submission Requirements

Tenderers are required to submit the following in their Tender Proposal:

- (a) Price Schedule (Annex E)
- (b) Contractor's detailed breakdown of works and itemised costs to suppose its Price Schedule.
- (c) CV of Project Manager and other key personnel e.g. site supervisor, etc.
- (d) Company track record of similar projects over the last 3 years
- (e) Proposed manpower/ resources allocation to complete the project within the stipulated timeline as stated in para 10 of Part 3 – Requirement Specifications
- (f) Proposed detailed schedule/ timeline for the project including noisy/ odour emitting/ hot works.
- (g) Proposed control process to ensure its workers/ sub-contractors/ vendors do not access other parts of The URA Centre.
- (h) Declaration by Tenderer (Annex C)
- (i) Form of Tender (Annex D)